

Bi-Borough SEN Occupational Therapy Offer for Autism Resource Provisions (ARP)

Support for Individual Students

We will meet the provision of students who have OT on their EHCPs.

Where necessary, we will complete assessments and provide advice for students, who may not have OT on their EHCPs (consisting primarily of observations and information gathering).

We will offer to meet with parents for an introductory meeting, either face to face or via telephone/ video call.

We will contribute to IEPs either by attending IEP Meetings or liaising with Class Teachers.

We will contribute to annual review and attend annual reviews wherever possible (we will require 6 weeks notice, please).

We will create OT programmes for students when required and work with the class team regarding implementation of OT strategies.

We will liaise with other professionals who are working with the student, such as SALT or other specialist Teachers.

We will offer an open door policy where staff and parents can email or phone regarding OT specific queries for those times when the OT is not on site.

Universal and Targeted Support

We will offer bespoke training to staff once a term, according to the learning needs of staff. This can be face-to-face or remotely.

We will offer parent training on an annual basis. This can also be bespoke, depending on the individual needs of the parents. This could be online or face-to-face.

We will offer an informal meet and greet with the OT on an annual basis. This could be in the form of a coffee morning and should be face-to-face wherever possible.

We will offer support advice and recommendations on the environment/ equipment and differentiating tasks and resources to optimise the learning environment for students. This includes helping to set up sensory rooms or body shops.

Where clinically appropriate, we will offer support with setting up groups, such as fine motor groups, sensory circuits, and fun with food groups.

We will offer support with regulation, through the implementation of programmes such as Zones of Regulation, SCERTS and Level Up.

We will work closely with other professionals and agencies that are involved with the ARP, for example SLT. This may include joint training.

Quantification

Individual/ Class Support: The allocated OT will complete 6 visits to the ARP a term for half a day (4 hours). Report writing, travel time and note keeping will take a further 3.5 hours per visit: $7.5 \text{ hours} \times 18 = 135 \text{ hours}$

School staff trainings: delivery 1.5 hours, prep 2.5 hours: $4 \text{ hours} \times 3 = 12 \text{ hours}$

Parent training and coffee morning: delivery 1.5 hours, prep 2 hours: $4 \text{ hours} \times 2 = 8 \text{ hours}$

TOTAL: 155 hours per academic year